



Corner Brook Minor Soccer Association

Registration Policy

The following Policy encompasses the CBMSA Youth Recreational Soccer Programs, House League (outdoor and indoor) Programs, Mega/Travel/All-Star Teams, Youth development and training camps and U16/U18 teams playing in the Senior Leagues.

1. A **Registered Player** is a player that has been registered with CBMSA and subsequently with the NLSA. A player shall not be registered without the CBMSA receiving a completed CBMSA Registration Form from that player. Upon registration, players, parents and guardians agree to abide by the bylaws, policies and procedures and rules of the CBMSA and the NLSA. Information required for registration include: MCP number of player; email addresses for parents/guardians (2 preferred); phone numbers for parents/guardians (home/work and cell); name and phone numbers for emergency contact person; medical conditions of player.
2. Due to insurance and liability reasons, **players may participate in scheduled programs and games only if their Registration Form has been completed and fees are paid in full.** Any player who is not registered is not covered for accident insurance. Coaches and association administrators will not have liability insurance coverage in the event something should happen to an unregistered player.
3. A **player's age category** is determined by the age a player attains on or after the first of January (January 1st) of the current calendar year. An updated Age Category Chart will be posted on the website at the start of each CBMSA program year (September to August). Youth age groups are as follows: U6, U8, U10, U12, U14, U16 and U18. A child may only be registered in the age category he/she belongs according to birth date. Exceptions may be made upon submission of a Playing Up Request Form or submission of a written request for playing down an age group.
4. CBMSA partners with **Canadian Tire Jumpstart**, a program that funds families requiring **financial assistance** when registering children in sports programs. Parents/guardians must submit a CBMSA registration form along with a Jumpstart application upon registration. No payment of fees will be taken at the time of registration. The player is permitted to participate in the soccer program once these forms are submitted. The Jumpstart coordinator will then contact the player's parent/guardian to confirm funding and registration once the application has been processed. For information, contact the CBMSA Jumpstart coordinator by emailing jumpstart@cbmsa.ca.

5. **Registration dates** will be set prior to the beginning of each Program (Winter, Spring, Summer, Fall) and prior to the beginning of CBMSA development and training camps. These dates will be posted in advance on the CBMSA website (www.cbmsa.ca).
6. **Registration fees** will be determined by the Executive prior to the start of each program and will be posted on the CBMSA website. Registration Fees may be refunded in full *prior to* the Registration Deadline of the Program for which the player is registered.
7. **Refunds of registration fees** may be issued for Spring, Summer and/or Fall Session in full *prior to* the start of the soccer program by emailing registrar@cbmsa.ca. Refunds will not be issued for Winter Session. Refunds may be issued after the start of the soccer program, less a \$25 administration fee, depending on circumstances and at the discretion of the CBMSA Registrar and Executive, by emailing registrar@cbmsa.ca with valid reasons for the refund and withdrawal from the program. In the case of NSF cheques, registration will be put on hold until the fee is paid in cash along with a \$10 administrative fee.
8. A **family discount** will apply for families who enrol *more than* two children. There is a \$10 discount for the third child; a \$20 discount for the fourth child; and so on.
9. **Late Registration** is defined as registration received after the start of the program as stated on the schedule. Late registrations will be accepted past the program start date only if space is still available and provided that the request is made by email to the Registrar (registrar@cbmsa.ca). No discounts are given for late registration.
10. **U16 and U18 Teams Playing in the Senior Leagues.** For U16 and U18 minor teams participating in the Corner Brook Senior Leagues (Men's and Women's), the teams' players must pay CBMSA the fee equivalent to the Spring Program fee or other fee amount as set by the CBMSA Executive. CBMSA will be responsible for registering these players with the NLSA and submitting fees to the Senior League to ensure player eligibility to participate in Senior League play and tournaments for the full outdoor season. Should these teams and/or players be using the services of the CBMSA staff professional coach or coaches, the fee will be adjusted upwards accordingly and as approved by the Executive.